



Position Description Position Title: Waterfront Director

Position Purpose:

Gather New Haven seeks a Waterfront Director to ensure the safety of all sailing programs held at the Schooner Summer Camp. The camp will operate eight weeks from June 28th, 2021- August 20, 2021 and run from 9am-3pm Monday through Friday every week. The Camp Waterfront Director will be responsible for overseeing the safe operation, instruction, and management of the camps morning and afternoon sailing programs. Each program consists of 16 youth ages 9-14 years old with two adult sailing instructors and two Junior Counselors. The Waterfront Director will be responsible for following all safety procedures on the waterfront, monitoring weather conditions, communicating with instructors on the water, and maintaining the fleet of boats. The Waterfront Director will also serve as an appropriate role model to all campers, staff, and others, promoting principles and practices of clean and effective communication, mutual support, cooperation, and fair-play.

Length of Employment and Scheduling Details:

Seasonal, 40 hours per week for eight weeks from June 28, 2021 to August 20, 2021. Sailing Instructor must be available for ALL dates. Employment with Gather New Haven will end after August 20, 2021

Compensation: Competitive rate based on experience

Reports to: Camp Director of the Schooner Camp

Essential Job Functions

1. To ensure that above all else campers are safe and well supervised while on the waterfront.
2. Promote safety and security procedures.
3. Lead pre-camp training for staff on waterfront safety.
4. Maintain safe boating program in adherence with standards set by the state of Connecticut and American Red Cross.
5. Ensure the safety and well-being of all campers and staff while on the waterfront
6. Work as a team with other Counselors and Program Director to lead and ensure the effective execution of daily camp activities, free time, meals and other camp-related

activities.

7. Participate in pre-camp training

8. Abide by and ensure others adhere to camp policies and procedures. 9. Serve as a positive role model.

10. Ensure a high level of standards in all activities, themes, and specialty programs.

11. Participate in any necessary pre-camp and post-camp interactions and communication with parents

and campers.

12. Communicate regularly with Camp Director or when necessary the Executive Director of the Gather New Haven on all relevant camp matters.

It should be understood that this Job Description has been developed as an outline for basic responsibility. Additional duties may be assigned by the Camp Director or the Executive Director of the Gather New Haven from time to time as deemed appropriate and/or necessary.

Position Qualifications:

- Must be age 20 or older.
- Must be certified in one of the prescribed levels of American Red Cross (A.R.C.) or American Heart Association C.P.R.
- Must satisfy **one** of the following **Lifeguard Certifications (certifications may be acquired after hire)**
 - Certified in American Red Cross Lifeguard Training. ARC trained lifeguard must also have ARC "Waterfront Skills" for oversight of open waters such as ponds, lakes, streams, rivers, and oceans.
 - Certified in YMCA Lifeguarding
 - Certified Boy Scouts of America Lifeguard
 - Certified in NLS Waterfront Lifeguard
 - Ellis and Associates course completion or license for ILTP
 - Certified in Lifeguard-Pro-Waterfront, Youth Camp
- **Must have completed one of the following courses for sailing (certifications may be acquired after hire)**
 - ARC Sailing Course (Start Sailing Right)
 - Boy Scouts Aquatic Instructor Certification (for sailing)
 - United States



Sailing Small Boat Level I Instructor (for sailing) o United States Sailing-"Sailing Counselor"

- Ability to interact with adults in a positive and professional manner.

Physical Requirements:

- Ability to visibly observe children.
- Ability to stand for an extended period of time.
- Ability to lift up to 40 lbs and transport equipment from one location to another.
- Ability to hear distress signals even when distracted by noise and activity.
- Ability to work in a variety of environments, specifically those with extreme heat and humidity.
- Physically and mentally able to respond to emergencies and administer CPR and First Aid effectively.

To Apply: Please send cover letter and resume as soon as possible to ***nikki@gathernewhaven.org***. Interviews are ongoing until position is filled. Please include "Waterfront Director" in the subject line. Applications are accepted until positions are full. Interviews begin in April 2021 . Gather New Haven is an "equal opportunity employer." New Haven Land Trust will not discriminate in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the basis of race, creed, color, national origin, sex, gender expression, or sexual orientation.