



SCHOONER

EXPLORING OUR COAST

A SIGNATURE PROGRAM OF GATHER NEW HAVEN

Schooner Summer Camp Operated by Gather New Haven

Position Title: Waterfront Director

Reports to: Camp Director

Minimum age: 21

Length of Employment and Scheduling Details:

Seasonal, 40 hours per week from late June - mid-August. Staff must be available for ALL dates including week long pre camp staff training. Some pre and post camp work may be available.

Position Purpose: Camp offers land and sea based programs on New Haven's unique coastline, based out of the Sound School and the Long Wharf Nature Preserve. The goal is to provide a dynamic and fun educational experience for 80 children each week. Activities pique an interest in coastal ecosystems, marine biology, inspire children to be stewards of their environment, provide a fun and safe summer experience and offer sailing instruction for older campers. Camp operates from late June to mid-August, Monday-Friday. Staff ensure the safe operation, instruction, and communication of camp activities in accordance with the camp mission, policies and procedures.

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Compensation: \$20 - \$22 per hour, depending on experience.

The sailing program is for youth ages 9-14 years old and is taught on 420s, Picos. The program is a beginner and intermediate level introduction to sailing on the New Haven Harbor. The camp is based out of Sound School in New Haven. The Waterfront Director will be responsible for overseeing the safe operation, instruction, and management of the camp's morning and afternoon sailing programs. The Waterfront Director will be responsible for creating a fun and dynamic program for youth, following all safety procedures on the waterfront, monitoring weather conditions, communicating with instructors, and maintaining the fleet of boats. The position will also serve as an appropriate role model to all campers, staff, and others, promoting principles and practices of clean and effective communication, mutual support, cooperation, and fair-play. The Supervision of the sailing instructors on a daily basis to achieve program results. The Sailing Instructors work as a team under the supervision of the Waterfront Director and Camp Director to ensure the safe instruction of the sailing program. Instructors will be responsible for working with and instructing groups of campers ages 9-14 on basic boat safety, how to sail and skipper a small sailboat, detailed boat handling and maneuvers, tie knots, and adventure on the protected waters of the New Haven Harbor. Campers sail on Fun Boats, Picos, and 420's while Instructors follow and direct from motor boats. Instructors must feel confident directing and managing a group of sailors from a motor boat, towing sail boats in emergency situations, and be able to focus their attention on multiple sailors at once. Instructors will be responsible for following and enforcing all safety procedures on the waterfront and maintaining the fleet of boats. They will serve as an appropriate role model to all campers, staff, and others, promoting principles and practices of clean and effective communication, mutual support, cooperation, and fair-play.

Essential Job Functions

- Ability to interact with adults in a positive and professional manner
 - Experience working with youth
 - Ensure that above all else campers are safe and well supervised while on the waterfront
 - Manage Sailing Instructors and Junior Counselors giving guidance, support and direction
 - Promote a fun, educational, and safe adventure sailing program for youth
 - Promote safety and security procedures, and maintain sailing fleet
 - Maintain safe boating program in adherence with standards set by the US Coast Guard, State of Connecticut and US Sailing
 - Work as a team with other Counselors and Camp Director to lead and ensure the effective execution of daily camp activities, free time, meals and other camp-related activities
 - Abide by and ensure others adhere to camp policies and procedures
 - Serve as a positive role model
 - Ensure a high level of standards in all activities, themes, and specialty programs
 - Participate in pre and post-camp interactions and communication with parents and campers
 - Communicate regularly with Camp Director on all relevant camp matters
 - Participate in pre-camp staff training and pre-camp waterfront set-up Physical Requirements:
 - Ability to visibly observe boaters
 - Ability to stand for an extended period of time
 - Ability to lift up to 40 lbs and transport equipment from one location to another
 - Ability to hear distress signals even when distracted by noise and activity
 - Ability to work in a variety of environments, including extreme heat and humidity
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- Physically/mentally able to respond to emergencies with Lifesaving, CPR and First Aid effectively



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Position Qualifications

*Must have certification by June 20, 2023

Previous experience in leading a waterfront staff on open water

- Previous experience in sailing instruction
- Completed US Sailing Level 1 Instructor Certification*
- Current certification Lifeguard, First Aid/CPR Pro/AED, Open Waterfront Module

State of CT Medication certification*

- State of CT PWC boating license*
- Feel confident directing and managing a group of sailors from a motor boat, towing sail boats in emergency situations, and be able to focus attention on multiple sailors at once.
- Demonstrated level of maturity and ability to handle all aspects of job description and potential issues associated with the summer camp.
- Demonstrated ability or strong interest in leading and motivating young people.
- Excellent interpersonal skills in working with youth and people of all ages.
- Ability to interact with adults in a positive and professional manner.
- Ability to be creative and flexible.
- Successful completion of required background checks and training required by camp.
- Get dirty, be outside and have fun with campers all summer!

Employment Disclosures and Legal Statements. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions. While performing the duties of this position, the employee is regularly required to talk and hear. The employee frequently is required to use hands or fingers, handle, or feel objects, tools or controls. The employee is occasionally required to stand; walk; sit; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this position include close vision, distance vision, color vision, peripheral vision, and the ability to adjust focus. The noise level in the work environment is usually moderate. This position involves in person work and socially distanced in-person work related activities under strict adherence to public health practices to minimize the likelihood of contracting the novel coronavirus (2019-nCoV)/COVID-19.

Gather New Haven is an Equal Opportunity Employer. We recruit, hire, upgrade, train, and promote for all positions and job classifications without regard to race, color, religion, creed, gender, national origin, age, physical or mental disability, marital, veteran or disabled veteran status, sexual orientation, or any other status as a member of any other legally protected group or activity.

Candidate is expected to support and promote the organization's position on racial equity, environmental justice, and food justice issues which can include messaging and actions that are in opposition to discriminatory practices that produce inequities associated with the organization's mission.

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills,

or abilities. This document does not create an employment contract, implied or otherwise, other than an "at will" relationship. Gather New Haven strictly maintains a drug free workplace, and complies with ADA regulations as applicable.